

**In Pursuance Of Section 4(1)(B) Of The Right To Information Act 2005, The  
Information In Respect Of United Bank of India**

Sec. No.	PROVISION	INFORMATION
4.b.i	The particulars of its organization, functions and duties.	Bank has its corporate office at Kolkata and Regional Offices under which 2056 branches function. United Bank of India is in the banking business and does functions stated under section 6 of the Banking Companies (Acquisition & Transfer of Undertakings) Act 1970
4.b.ii	The powers and duties of its officers and employees.	The powers and duties of officers and employees are decided by the Board of Directors and in terms of Service Regulations and Memorandum of Understanding / Agreements with majority unions.
4.b.iii	The procedure followed in the decision making process, including channels of supervision and accountability.	Different powers have been delegated by the Board of Directors to the officers at various levels for performing their duties. In order to exercise supervision and fix accountability, various control measures have been put in place.
4.b.iv	The norms set by it for the discharge of its functions.	Norms, as are received from the Government of India, Reserve Bank of India and/or approved by the Board are the guiding principles for discharging various functions.
4.b.v	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.	For discharging various functions, employees of the Bank use various manuals, books of instructions, codified circulars, periodical circulars, other instructions etc.
4.b.vi	A statement of the categories of documents that are held by it or under its control.	Documents, as required under law, rules and regulations, such as balance sheets, record of the staff, licenses obtained from the RBI for opening branches / offices etc. are held by the Bank.
4.b.vii	The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.	Board of the Bank includes directors from public of various disciplines, as nominated by Government of India in consultation with Reserve Bank of India. Bank`s quarterly results and annual results/reports are published on the bank`s website periodically for information of public as well as shareholders. Shareholders can raise issues concerning policies in the Annual General Meetings which can relate to the policy of the Bank. Customer service meetings with the clientele drawn from different segments are also conducted at various levels at regular intervals where members of public get idea about the policies of the Bank and implementation thereof.
4.b.viii	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of which meetings are accessible for public.	Board of the Bank is constituted under the Banking Companies (Acquisition and Transfer of Undertakings) Act, 1970. Various committees, as per the requirements of the Bank, are formed as per the approval of the Board or by the top management, as per the powers delegated by the Board. Public are not entitled to participate in the meetings of the Board/ committees and minutes are not accessible to the public.
4.b.ix	A directory of its officers and employees.	The same can be accessed by clicking <a href="#">here</a>
4.b.x	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.	The same can be accessed by clicking <a href="#">here</a>
4.b.xi	The budget allocated to each of its agency, indicating the particulars of all plans, proposed	Not applicable.

	expenditures and reports on disbursements made.	
4.b.xii	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.	Not applicable.
4.b.xiii	Particulars of recipients of concessions, permits or authorizations granted by it.	Not applicable.
4.b.xiv	Details in respect of the information, available to or held by it, reduced in an electronic form.	All the general information regarding deposits, advances and other services offered by the Bank are already available on the bank's website.
4.b.xv	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;	The citizens can visit various branches of the Bank for obtaining information on the various deposit / lending schemes of the Bank. Further, the citizen can also visit Bank's website <a href="http://www.unitedbankofindia.com">www.unitedbankofindia.com</a> for obtaining information. The public can approach CPIOs/PPIOs for information regarding banking products details of which are not available on the website
4.b.xvi	The names, designations and other particulars of the Public Information Officers;	The same can be accessed by <a href="#">clicking here</a>