



UNITED BANK OF INDIA
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EMPANELMENT OF ADVOCATES

LAST DATE FOR SUBMISSION OF APPLICATION BEFORE THE RESPECTIVE REGIONAL OFFICE: 20.11.2018

United Bank of India invites application from Advocates for empanelment in banks panel. The eligibility criteria and other terms of empanelment are as follows.

CRITERIA FOR EMPANELMENT OF ADVOCATE

- (a) For being included in the panel, an advocate should have experience of at least 5 (five) years effective practice at Bar preferably in attending commercial matters or bank suits and be conversant with banking laws. The experience as a retired law officer of a Bank/PSU or as a Judicial Officer may also be considered for the purpose. However the period of five years of experience as stated above may be relaxed in exceptional cases where an Advocate is already on the panel of other banks and PSUs. **Bank is considering a separate panel of Advocate for dealing with Criminal matters. Hence Advocates who are specialized and exclusively practicing in Criminal laws may also apply for empanelment.**
- (b) While considering the eligibility criteria, preference will be given to the advocates having requisite seniority at the Bar, legal acumen, association with other Banks/ PSUs and impeccable integrity.
- (c) The advocate should have undoubted legal acumen and unblemished integrity. A certificate in this regard issued by the concerned Bar Association shall be provided by the advocate as per the format provided at **Annexure 'A'**.
- (d) Advocates practicing in specialized areas such as Tax matters (Direct & Indirect), corporate & securities law, Labour Law matters, Cyber Law, MRTTP etc will also be considered for empanelment.

II. PROCEDURE FOR EMPANELMENT

a) The intending advocates shall submit the duly filled in applications to the concerned Regional Offices of the State /locality where they practice on or before 20.11.2018 along with the self attested copies of the documents as stipulated in the application as per **Annexure “B’**. **The address of Regional Offices of the bank is available in banks website www.unitedbankofindia.com.**

b) The applications so received shall be scrutinized and the applications which are complete in all aspects and in conformity with the requirements and after conducting due diligence exercise shall be considered for empanelment.

c) Incomplete applications/applications not supported with copies of documents, applications submitted directly at Head Office and applications submitted after the last date i.e 20.11.2018 will not be considered for empanelment.

III. OTHER TERMS AND CONDITIONS FOR EMPANELMENT.

(a) Advocate(s) should agree to abide by the Bank’s terms and conditions including the professional fees, charges etc as fixed by the bank.

(b) The concerned advocate(s) will be informed in writing of his empanelment and the terms and conditions of his empanelment. The empanelled advocates shall, upon receiving the letter from the Bank confirming their empanelment, submit a letter of acceptance (on their letter heads).

(c) The panel will remain valid for one year or till next empanelment process is concluded, whichever is later on continuous basis for the purpose of continuity of the briefs with the empanelled advocate(s).

(d) It is made clear to the advocate(s) that approval in Bank’s panel of advocates does not amount to an appointment or right for an appointment and Bank is free to engage any advocate of its choice and the empanelled advocate cannot claim to be entrusted with Bank’s work.

(e) If the performance of the Advocate in rendering service to the bank is not satisfactory or report of professional negligence is received from any source, bank reserves its right to remove the Advocate from banks panel and to take appropriate action as may deem fit and required.

(f) The advocate(s) should undertake not to appear against the Bank and they do not support the litigation which is detrimental to Bank's interest and under no circumstances they should use any legend containing Bank's name or symbol in letter heads, signboards, name plates etc. such as legal advisor to United Bank of India or advocate for United Bank of India etc.

ANNEXURE 'A'

FORMAT OF CERTIFICATE TO BE OBTAINED FROM THE CONCERNED BAR ASSOCIATION.

This is to certify that Sri/Smt/Ms S/o, W/o, D/o having residence at chamber/office at is a bonafide member of this Bar Association since and is practicing since in Court on Civil/Criminal/Labour Laws/Property Laws/Banking Laws etc (Whichever is applicable).

It is further certified that Sri/Smt/Ms is efficient and having good knowledge in the field of his/her practice and is conducting cases independently.

Sri/Smt/Ms is hard working and enjoys good moral character and no adverse report against him/her has come to my knowledge. I wish him/her the very best in their entire future endeavour.

Sd/-

President/Secretary

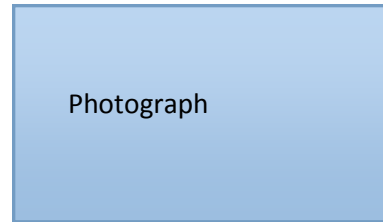
..... Bar Association.

Place:

Date:

Annexure B

APPLICATION FORM



1	Name of Advocate	
2	Name of Father/Husband	
3	Date of Birth	
4	Educational Qualifications (Photo copy of Provisional Degree / LL. B certificate to be enclosed)	
5	Name of Bar Council, Month/Year of Enrollment & Enrollment Number (enclose photo copy of Bar Council enrolment certificate & ID)	
6	(i) Residential Address with Phone No & Email Id. (ii) Office Address with Phone No.	
7	Period of practice/	

	Place of practice/ Court of practice (attach experience certificate from court/Bar)	
8	In which office trained as Junior / apprentice / Name of senior	
9	List of Banks, Financial Institutions, companies etc where empanelled. (attach photo copy of proof)	
10	Whether willing to undertake Banks legal work on Bank's terms	
11	Whether belonging to SC/ST/OBC/MC	
12	PAN Number issued by Income Tax Department (Photo copy of PAN Card to be enclosed)	
13	Name of two referees with their address & contact number	
14	Area of Law in which specialised	
15	Any other relevant information	

DATE:

Signature of Advocate

Note: Photo copy of the documents to be self attested with date.