



# युनाइटेड बैंक ऑफ़ इंडिया United Bank of India

ई-परिपत्र /e-circular

प्र.का. : 11, हेमंत बसु सरणी, कोलकाता - 700 001  
H.O. : 11, Hemanta Basu Sarani, Kolkata - 700 001

कर्मचारी पेंशन Staff Pension	एसपी क्रम सं. SP's SI No:	3 3	ओ एंड एम सं. O&M No.	462/17-18 462/17-18
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Circular No. SP/TDS/ 3 / OM-462 / 17-18

17-October-2017

ALL BRANCHES/  
ALL REGIONAL OFFICES/  
ALL STAFF TRAINING COLLEGES/  
ALL DEPARTMENTS AT HEAD OFFICE

**Subject: Deduction of tax at source from General Staff Pensioners at the time of disbursement of pension for the financial year 2017-18**

Section 192 of Income Tax Act 1961 states that any person responsible for paying any income chargeable under the head "Salaries" is required to deduct tax at source on the amount payable. However tax is to be calculated at the rates prescribed for the financial year in which the payment to employees is made. The person responsible for paying the salary at the time of deducting at source, increase or decrease, the amount to be deducted for the purpose of adjusting any previous deficiency or excess deduction. In terms of Section 192 of the Income Tax Act 1961 salary includes basic salary, **pension**, perquisites and any other retirement benefit.

In view of the said provision, the pension disbursing authority has to deduct tax at source from pension payment made to the retired employees. It is also to be noted that deduction of tax will be considered after taking into account the investments made by the pensioners under provisions of Section 80C, 80CCC, 80CCD(IB), 80D, 80G, 80E, 80EE, 80TTA and other related section as applicable under Income Tax Act 1961, as declared by the pensioners during the year. In this regard an Annexure is being enclosed which may be used to collect necessary information from the retired employees.

Applicable rates for deduction of TDS for the year 2017-18 are as follows:

Income* upto Rs.300000/-.....	Nil
Income* from Rs.300001/ to Rs.500000/-.....	5%
Income* from Rs.500001/- to Rs.1000000/-.....	20%
Income* above Rs.1000000/-.....	30%

\*indicates Pension income and other incomes

**Bank is going to introduce the system of deduction of tax at source at the time of credit of pension from financial year 2017-18 in terms of Income Tax Rules. The entire modus operandi and other formalities in this respect are being worked out and will be communicated to the branches shortly.**

**Considering the impact of the same, all the pension paying branches are advised to immediately contact all the Staff General Pensioners drawing pension from the respective branches and obtain the Declaration from the staff pensioners for the financial year 2017-18 regarding investment and other information for availing Income Tax rebate in the format enclosed as Annexure. The above stated declarations duly filled in along with the signature of the pensioner are to be obtained in duplicate positively within 07.11.2017 for the purpose of proper calculation of tax at source during the current financial year. The said declaration form received by the branches from the staff pensioners are to be kept in the custody of the branch until receipt of instructions which is to be elaborated in the detailed circular regarding deduction of TDS to be issued by the Bank shortly. The tax will be deducted at source as per applicable rates if the pensioners fail to submit the declaration/forms within the specified time.**

All the heads of the branches /offices are advised to bring the contents of the circular to the notice /knowledge of all retired employees having accounts/transactions and/or drawing pension from their branches. **Apart from this, a copy of the circular may be displayed at a prominent place in the branches/offices of the bank.**



General Manager  
(Human Resources)

**DECLARATION OF INVESTMENT AND OTHER INFORMATION FOR AVAILAING INCOME TAX REBATE BY STAFF PENSIONERS**

Name of the ex-employee of United Bank of India	
P.P.O No	
PAN	
Income tax rebate for the financial year	<b>2017-2018</b>
Name of the branch & Account no. where pension is credited	
Mobile No.	

(A) DEDUCTION UNDER CHAPTER – VI A	Amount of deduction claimed (Rs.)
U/S 80D Medical Insurance	
U/S 80D Medical insurance for Senior Citizen	
NPS under Section 80CCD	
U/S 80DD maintenance of Handicap Dependent	
U/S 80DDB Medical treatment on specified disease for super senior citizen	
U/S 80DDB Medical treatment on specified disease for senior citizen	
U/S 80DDB Medical treatment on specified disease	
U/S 80E Higher education (interest on Education loan which has been served	
U/S 80U Self Handicap (severe disability and other disability	
U/S 80EE Interest on housing loan	
Donation U/S 80G – 100% scheme	
Donation U/S 80G – 50% scheme	
U/S 80 TTA – Interest on deposit in Savings account	
U/S 80CCC -- Investment in any approved Pension scheme	
(B) INVESTMENT UNDER SEC 80C	
Children Education Tuition Fee	
Infrastructure Bonk (U/S 80CCF)	
Public Provident Fund (PPF)	
Mutual Fund approved under the Act	
National Savings Scheme (NSS)	
National Savings Certificate (NSC)	
FD under Tax Savings Scheme with Scheduled Bank (=>5 years)	
NSC interest reinvested	
Housing Loan principal repaid	
Life Insurance premium paid (premium< 20% of the policy amount	
ULIP investment approved for tax rebate	
Other deduction U/S 80C ( to be specified)	

- Enclosed proof of Investment as declared above.
- I hereby declare that I shall submit the proof of investment as declared above by 31<sup>st</sup> December of this FY. In case I don't ensure submission of proof of investment by 31<sup>st</sup> December of this FY, I am aware that applicable tax will be deducted on the pension paid.

Date: \_\_\_\_\_

Signature of the Pensioner

**For Branch use**

Verified by: \_\_\_\_\_

Branch : \_\_\_\_\_

Signature with Seal of Branch Head / Verifying Official

Date : \_\_\_\_\_